Re: IDA Credit 6600-DJ (Djibouti COVID-19 Response Project)  
Additional Instructions: Disbursement and Financial Information Letter.

Excellency

I refer to the Financing Agreement between REPUBLIC OF DJIBOUTI (the “Recipient”) and the International Development Association (the “Association”) for the above-referenced Project. The General Conditions, as defined in the Financing Agreement, provide that the Recipient may from time to time request withdrawals of Credit amounts from the Credit Account in accordance with the Disbursement and Financial Information Letter, and such additional instructions as the Association may specify from time to time by notice to the Recipient. The General Conditions also provide that the Disbursement and Financial Information Letter may set out Project specific financial reporting requirements. This letter constitutes such Disbursement and Financial Information Letter (“DFIL”) and, may be revised from time to time.

I. Disbursement Arrangements, Withdrawal of Credit Funds, and Reporting of Uses of Credit Funds.


(i) Disbursement Arrangements

- **General Provisions** (Schedule 1). The table in Schedule 1 sets out the disbursement methods which may be used by the Recipient, and conditions, information on registration of authorized signatures, processing of withdrawal applications (including minimum value of applications and processing of advances), instructions on supporting documentation, and frequency of reporting on the Designated Account.

- **Special Provision**. Projects in situations of urgent need of assistance or capacity constraints: Disbursements under contracts for goods, works, non-consulting services and consulting services procured or selected through international open or limited competition or Direct Selection, as set out in the procurement plan, shall be made only through Direct Payment and/or Special Commitment disbursement methods.

(ii) Electronic Delivery. Section 11.01 (c) of the General Conditions.

The Recipient shall deliver Withdrawal Applications (with supporting documents) electronically through the Association’s web-based portal “Client Connection” at https://clientconnection.worldbank.org. This option shall be effected after the officials designated in writing by the Recipient who are authorized to
sign and deliver Withdrawal Applications have registered as users of “Client Connection”. The designated officials shall deliver Applications electronically by completing the Form 2380, which is accessible through “Client Connection”. By signing the Authorized Signatory Letter, the Recipient confirms that it is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. The Recipient may exercise the option of preparing and delivering Withdrawal Applications in paper form on exceptional cases (including those where the Recipient encounters legal limitations), and which were previously agreed with the Association. By designating officials to use SIDC and deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation, available in the Association’s public website at https://worldbank.org and “Client Connection”; and (b) to cause such official to abide by those terms and conditions.

II. Financial Reports and Audits.

(i) **Financial Reports.** The Recipient shall prepare and furnish to the Association not later than forty-five (45) days after the end of each calendar quarter, interim unaudited financial reports (“IFR”) for the Project covering the quarter.

(ii) **Audits.** Each audit of the Financial Statements shall cover the period of one fiscal year of the Recipient, commencing with the fiscal year in which the first withdrawal was made. The audited Financial Statements for each such period shall be furnished to the Association not later than six (6) months after the end of such period.

III. Other Information.

For additional information on disbursement arrangements, please refer to the Loan Handbook available on the Association’s website (http://www.worldbank.org/) and “Client Connection”. The Association recommends that you register as a user of “Client Connection”. From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Credit, and retrieve related policy, financial, and procurement information. For more information about the website and registration arrangements, or if you have any queries in relation to the above, please contact the Association by email at AskLoan@WorldBank.org using the above reference.

Yours sincerely,

____________________________
Marina Wes  
Country Director  
Djibouti, Egypt and Yemen  
MENA Region

**Attachments**
1. Form of Authorized Signatory Letter
2. Statement of Expenditure (SOE)
3. Designated Account Reconciliation Statement

With copies:
### Basic Information

<table>
<thead>
<tr>
<th>Credit Number</th>
<th>6600-DJ</th>
<th>Country</th>
<th>Republic of Djibouti</th>
<th>Closing Date</th>
<th>Section III.B.2. of Schedule 2 to the Financing Agreement.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recipient</td>
<td>Ministry of Finance</td>
<td>Name of the Project</td>
<td>Djibouti COVID-19 Emergency Response Project</td>
<td>Disbursement Deadline Date</td>
<td>Four months after the closing date.</td>
</tr>
</tbody>
</table>

### Disbursement Methods and Supporting Documentation

<table>
<thead>
<tr>
<th>Disbursement Methods</th>
<th>Methods</th>
<th>Supporting Documentation Subsections</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Payment</td>
<td>Yes</td>
<td>Copy of records</td>
</tr>
<tr>
<td>Reimbursement</td>
<td>Yes</td>
<td>Statement of Expenditure (SOE) in the format provided in Attachment 2 of the DFIL.</td>
</tr>
<tr>
<td>Advance (into a Designated Account)</td>
<td>Yes</td>
<td>Statement of Expenditure (SOE) in the format provided in Attachment 2 of the DFIL. Designated Account Reconciliation Statement in the format provided in Attachment 3 of the DFIL.</td>
</tr>
<tr>
<td>Special Commitments</td>
<td>Yes</td>
<td>Copy of Letter of Credit</td>
</tr>
</tbody>
</table>

#### Designated Account (Sections 5 and 6 ***)

<table>
<thead>
<tr>
<th>Type</th>
<th>Segregated</th>
<th>Ceiling</th>
<th>Variable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Institution - Name</td>
<td>Bank of Africa</td>
<td>Currency</td>
<td>USD</td>
</tr>
<tr>
<td>Frequency of Reporting Subsection 6.3 (***)</td>
<td>Monthly</td>
<td>Amount</td>
<td>USD 1,000,000 for the first year of implementation following effectiveness, USD 500,000 for the subsequent years</td>
</tr>
</tbody>
</table>

#### Minimum Value of Applications (subsection 3.5)

The minimum value of applications for Reimbursement, Direct Payment and Special Commitment is equivalent to ten (10) percent of the Designated Account outstanding advance. Payments against contracts subject Special Provision under Section I.(ii) of this letter are not subject to minimum value of Applications.

#### Authorized Signatures (Subsection 3.1 and 3.2 ***)

The form for Authorized Signatories Letter is provided in Attachment 1 of this letter.

A letter in the Form attached (Attachment 1) shall be furnished to the Association at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Applications:

- International Development Association
  - 1818 H Street, N.W.
  - Washington, D.C. 20433
  - United States of America Attention: __________, Country Director

All Withdrawal Applications and its supporting documentation shall be electronically sent via the Association’s system Client Connection.

** Sections and subsections relate to the “Disbursement Guidelines for Investment Project Financing”, dated February 2017.
International Development Association
1818 H Street, N.W.
Washington, D.C. 20433
United States of America

Re: Credit1 No. 6600-DJ Djibouti COVID-19 Emergency Response Project
Attention: _______________________, Country Director

I refer to the [Grant] [Credit] Agreement (“Agreement”) between the International Development Association (the “Association”)[, acting as implementing of the ]2 and [name of recipient] (the “Recipient”), dated ______, providing the above [Grant] [Credit]. For the purposes of Section 2.03 of the General Conditions as defined in the Agreement, any 3[one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign applications for withdrawal [and applications for a special commitment] under this [Grant] [Credit].

For the purpose of delivering Applications to the Association, including by electronic means, 4[each] of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Recipient, acting 5[individually] 6[jointly], to deliver Applications, and evidence in support thereof on the terms and conditions specified by the Association.

---

1 Instruction to the Recipient: use “Credit” or “Grant” as applicable. Please delete this footnote in final letter that is sent to the Associations.

2 Instruction to the Recipient: add text in line with the Grant Agreement if applicable; if not applicable delete it. Please delete this footnote in final letter that is sent to the Associations.

3 Instruction to the Recipient: stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. Please delete this footnote in final letter that is sent to the Association.

4 Instruction to the Recipient: stipulate if more than one person needs to jointly sign Applications, if so, please indicate the actual number. Please delete this footnote in final letter that is sent to the Association.

5 Instruction to the Recipient: use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete. Please delete this footnote in final letter that is sent to the Association.

6 Instruction to the Recipient: use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete. Please delete this footnote in final letter that is sent to the Association.
This confirms that the Recipient is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. In full recognition that the Association shall rely upon such representations and warranties, including without limitation, the representations and warranties contained in the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation (“Terms and Conditions of Use of SIDC”), the Recipient represents and warrants to the Association that it will cause such persons to abide by those terms and conditions.

This Authorization replaces and supersedes any Authorization currently in the Association records with respect to this Agreement.

[Name], [position] Specimen Signature: ____________________

[Name], [position] Specimen Signature: ____________________

[Name], [position] Specimen Signature: ____________________

Yours truly,

/ signed /

____________
Attachment 2 – Statement of Expenditures

Payments made during the period from ______________ to ______________

<table>
<thead>
<tr>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supplier’s Name</td>
<td>WB Contract Number in Client Connection (for Prior Review Contracts)</td>
<td>Type of Good or Service (CW/GO/CS/OP/TR) / Brief Description</td>
<td>Currency and Total Amount, and Date of Contract</td>
<td>Currency and Total Amount of Invoice Covered by Application</td>
<td>% Financed by IBRD/IDA/TF</td>
<td>Amount Eligible for Financing (5 x 6)</td>
<td>Currency and Amount Paid from Designated Account (if Applicable)</td>
<td>Exchange Rate</td>
<td>Date of Payment</td>
<td>Remarks</td>
</tr>
<tr>
<td>SB</td>
<td>32</td>
<td>45</td>
<td>63</td>
<td>123</td>
<td>456</td>
<td>789</td>
<td>012</td>
<td>345</td>
<td>678</td>
<td>90</td>
</tr>
</tbody>
</table>

**TOTALS**

Supporting documents for this SOE retained at ________________________________ (location)
## DESIGNATED ACCOUNT RECONCILIATION STATEMENT

**Loan/Credit/PPF/Cofinancier Number**: ______________

**Account Number**: ______________ with (Bank) __________________________

1. **Total Advanced by World Bank (or Cofinancier)**  
   US$/EUR _______________________

2. **Less: Total Amount Recovered by World Bank**  
   - US$/EUR _______________________

3. **Equals Present Outstanding Amount Advanced to the Designated Account (Number 1 less Number 2)**  
   = US$/EUR _______________________

4. **Balance of Designated Account per Attached Bank Statement as of Date**  
   ___________________________  
   US$/EUR _______________________

5. **Plus: Total Amount Claimed in This Application No.**  
   ___________________________  
   + US$/EUR _______________________

6. **Plus: Total Amount Withdrawn and Not Yet Claimed Reason:**  
   ___________________________  
   + US$/EUR _______________________

7. **Plus: Amounts Claimed in Previous Applications Not Yet Credited at Date of Bank Statements**

<table>
<thead>
<tr>
<th>Application No.</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Subtotal of Previous Applications Not Yet Credited**  
   + US$/EUR _______________________

8. **Minus: Interest Earned**  
   - US$/EUR _______________________

9. **Total Advance Accounted For (No. 4 Through No. 9)**  
   = US$/EUR _______________________

10. **Explanation of Any Difference Between the Totals Appearing on Lines 3 and 9:**

   _______________________________________________________________________
   _______________________________________________________________________

11. **Date:** _______________________  
    **Signature:** _______________________

    **Title:** _________________________